

BIG SPRING SCHOOL DISTRICT

Newville, Pennsylvania

BOARD MEETING MINUTES

MONDAY, JUNE 7, 2010

The Big Spring School District is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex, age, religion, and disability in its activities, programs, or employment practices as required by Title VI, Title IX, and Section 504. For information regarding civil rights or grievance procedures, or for information regarding services, activities, and facilities that are accessible to and usable by handicapped persons, contact the Superintendent of Schools, Title IX and Section 504 Coordinator, 45 Mt. Rock Road, Newville, PA 17241, at (717) 776-2412.

I. CALL TO ORDER

The Board of School Directors for the Big Spring School District met in the Big Spring High School Large Group Room, Room 140, at 8:04 P.M. with President Wilbur Wolf, Jr., presiding. Seven (7) directors present: Wilbur Wolf, Jr., President; William Swanson, Vice President; Robert Lee Barrick, Secretary; Terry Lopp, Treasurer; Richard Norris; William Piper; and Richard Roush.

Kingsley Blasco and Tarin Houpt were absent.

Others in attendance: Richard Fry, Superintendent; Jeanne Temple, Assistant Superintendent; Kevin Roberts, Director of Curriculum/Instruction and Educational Technology; Richard E. Kerr, Jr., Business Manager; Denny Clopper, The Valley Times-Star; and Brenda Line, Board Minutes.

II. PLEDGE TO THE FLAG

President Wolf led all individuals present in the Pledge to the Flag.

III. PRAYER

Director Piper offered a prayer.

IV. APPROVAL OF THE MAY 17, 2010 COMMITTEE OF THE WHOLE OF THE BOARD MEETING MINUTES AND THE MAY 17, 2010 REGULAR BOARD MEETING MINUTES

Motion by Norris, seconded by Swanson for approval of the May 17, 2010 Committee of the Whole of the Board Meeting Minutes and the May 17, 2010 Regular Board Meeting Minutes.

Roll call vote: Voting Yes: Norris, Piper, Roush, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

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V. STUDENT/STAFF RECOGNITION AND BOARD REPORTS

No report was offered.

VI. TREASURER'S REPORT

The Treasurer's Report is presented at the second Board meeting each month.

VII. PAYMENT OF BILLS

General Fund Account Payment of Bills, Central Treasury Athletic and Student Activity/Miscellaneous Account Payment of Bills, and the Capital Reserve Account Payment of Bills

Motion by Lopp, seconded by Norris for approval of General Fund Account checks #58029-58287 totaling \$523,827.39; Central Treasury Athletic Account checks #14623-14646 totaling \$11,381.25 and Central Treasury Student Activity/Miscellaneous Account checks #12063-12129 and voided checks #12088, 12095, 12096, 12109, and 12110 totaling \$35,051.76; and Capital Reserve check #553 totaling 65,883.60. Grand total General Fund, Athletic, and Student Activity/Miscellaneous Accounts: \$570,260.40. Roll call vote: Voting Yes: Norris, Piper, Roush, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

VIII. READING OF CORRESPONDENCE

There was no reading of correspondence.

IX. RECOGNITION OF VISITORS

Charlene D'Amore, Jacquelee Graham, Wade Graham, and April Messenger.

X. PUBLIC COMMENT PERIOD

Mrs. Jacquelee Graham and Mr. Wade Graham, 1122 Greenspring Road, Newville, Pennsylvania, addressed the members of the Board of School Directors regarding ongoing issues with their sons two who are enrolled at Big Spring Middle School. Mrs. Graham indicated that she had addressed the Board at the April 19, 2010 Board meeting regarding incidents with her children that involved what she would perceive as physical and emotional bullying and harassment.

Mrs. Graham indicated that following the April 19, 2010 Board meeting, she met with the middle school assistant principal and middle school principal as well as middle school guidance counselors. Mrs. Graham indicated that the guidance counselors have worked with her sons to try to help them identify difficult situations and react appropriately.

Mrs. Graham added that she met with Mrs. Temple and members of the middle school staff. Mrs. Graham believed someone would contact her after that meeting; however, no contact has been made. In light of this, the Grahams have contacted the Pennsylvania State Department of Education asking for guidance on this issue.

Mrs. Graham indicated that she has gone "from administration to administration," and, in her view, "nothing has ever been done" to improve the situation with her children.

Mrs. Graham indicated that she met with middle staff and administration to ensure that the bullying incidents are included in her children's individualized education plans (IEPs); however, Mrs. Graham believes that the bullying has "not been dealt with."

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X. PUBLIC COMMENT PERIOD (Continued)

Mrs. Jacquilee Graham and Mr. Wade Graham (Continued)

Mrs. Graham indicated that her children have been instructed by school personnel to write a summary when a bullying incident occurs; however, Mrs. Graham noted that she cannot find anything in Big Spring's policies related to putting in writing when harassment or sexual harassment occurs.

Mrs. Graham indicated that bus incidents with her children have been reported to the school administration; however, this has led, in her opinion, to additional negative situations on the bus.

Mrs. Graham indicated that she feels that she gets no response from the administration until she pushes for meetings. Mrs. Graham indicated that the positive changes to her children's IEP came as the result of the suggestions from teachers and guidance counselors, not the administration.

Mr. Fry indicated that members of the administration are part of the IEP process, and he added that Mr. Gilliam has met with the bus driver regarding the issues related to the Graham children. Mr. Fry offered to provide a copy of the unlawful harassment policy to the Grahams.

Mrs. Temple indicated that she attended a meeting with Mrs. Graham, Mrs. Fulker, and Dr. Wilson. Mrs. Temple indicated that the staff members agreed to continue the process of evaluation of the Graham children, including instruction related to problem-solving skills, social skills, and proper reactions to bullying. In addition, Mrs. Fulker would meet with the Graham children on a regular basis. Mrs. Temple indicated that she was not aware that a follow-up to that meeting was necessary because she believed that Mrs. Graham's concerns were addressed at that meeting.

Mrs. Graham indicated that she appreciated the meeting with Mrs. Temple and the middle school staff members.

Mr. Graham indicated that the students endured more bullying in recent weeks, and he added that he left messages with Mrs. Ward and Dr. Wilson; however, the issues have remained unresolved.

Mr. Fry suggested that the Grahams contact him or Mrs. Temple regarding the issues with the Graham children until the issues are addressed appropriately. Mr. Fry added that he wants the Graham children to be able to come to school without fear.

Mr. Graham indicated that his older son despises school because of the physical and verbal bullying, and he added that both sons have come home from school with bruises from the bullying, both from school incidents and bus incidents. The children avoid reporting any bullying incidents for fear of retaliation. Mr. Graham noted that, in her opinion, it has done no good for the children to report the bullying incidents. Mr. Graham added that his request for the bus driver to be removed from their route has been denied.

Mrs. Graham indicated that she believes similar bullying situations are happening with other students, and she added that she and her husband have instructed their children to retaliate when bullied in the future.

In response to a question from President Wolf, Mr. Graham indicated that the bullying incidents happen more frequently in the hallways than in the classrooms.

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X. PUBLIC COMMENT PERIOD (Continued)

Mrs. Jacquilee Graham and Mr. Wade Graham (Continued)

Mrs. Graham indicated that after bullying incidents were brought to the attention of one teacher, that teacher began to notice things happening with the Graham children.

In response to a question from President Wolf, Mr. Graham indicated that his sons would be in Grades 7 and 9 this coming school year.

In response to a question from Vice President Swanson, Mrs. Graham indicated that her children have been physically abused in front of adults, and the incidents have not been addressed, particularly the issues at lunch and on the school bus.

Mrs. Temple indicated that Mrs. Fulker has spoken with the Graham children's teachers to request that the teachers be more sensitive and aware that the incidents are happening as described.

Mrs. Graham confirmed that the teachers did begin to notice incidents after Mrs. Fulker addressed this issue; however, her one child has "hit depression" because of the incidents. Mrs. Graham has encouraged her sons to retaliate to the bullying; however, one son is passive and suffers in silence while the other son reacts to situations and gets caught.

Mr. Graham indicated that he does not like to instruct his children to hit others; however, he questioned, "If they are being bullied and no one does anything, what do we do?"

In response to a question from the Grahams, Mr. Fry indicated that the disciplinary action taken against any student is confidential and is not to be shared with the public.

Mr. Graham indicated that his son's lunch money was stolen for two weeks, and a member of the administration indicated that his son could not be reimbursed for the stolen lunch money.

Mr. Fry indicated that there have been occasions when students are required to reimburse for damages.

Mr. Graham questioned why the reimbursement was not allowed in his son's situation, and he indicated that, in his opinion, there are some members of the staff who are "in the wrong position."

President Wolf encouraged the Grahams to continue to work through the children's IEPs to resolve these issues, and he suggested that the Grahams continue to contact members of the administration and the Board, if necessary, to ensure that the issues are resolved.

XI. STRUCTURED PUBLIC COMMENT PERIOD

No structured public comment was offered.

XII. OLD BUSINESS

There was no old business.

**(NOTE: The Board addressed
XIII., NEW BUSINESS, A., PERSONNEL CONCERNS, Items A-1 through A-12,
following Item A-12.)**

XIII. NEW BUSINESS

A. PERSONNEL CONCERNS

(ACTION ITEM)

1. **Mrs. Kimberly Egger** was recommended to serve as a health room nurse assistant at the high school, replacing Mrs. Wendy Stoner, beginning the 2010-2011 school year.

The administration recommended that the Board of School Directors appoint Mrs. Egger to serve as health room nurse assistant at the high school beginning the 2010-2011 school year.

(ACTION ITEM)

2. **Mrs. Marie Nye**, Title I reading teacher, requested one day of leave without pay, retroactive to May 12, 2010.

Section 3.09 of the contract between the Big Spring Education Association and the Big Spring School District provides that "The Board may grant leave without pay to an employee who requests prior approval for such leave."

The administration recommended that the Board of School Directors approve Mrs. Nye's request for one day of leave without pay as presented.

(ACTION ITEM)

3. **Mrs. Cherie Powell**, high school business education teacher, requested one day of leave without pay for Monday, June 7, 2010.

Section 3.09 of the contract between the Big Spring Education Association and the Big Spring School District provides that "The Board may grant leave without pay to an employee who requests prior approval for such leave."

The administration recommended that the Board of School Directors approve Mrs. Powell's request for one day of leave without pay as presented.

4. **Summer HVAC Worker**

(ACTION ITEM)

The individual listed was recommended to serve as a summer HVAC worker during the summer of 2010.

Jared Ball

The administration recommended that the Board of School Directors approve the individual listed to serve as summer HVAC worker during the summer of 2010, pending receipt of all required paperwork.

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XIII. NEW BUSINESS (Continued)

A. PERSONNEL CONCERNS (Continued)

5. Stefani Bodrog

Harrisburg, PA 17112

(ACTION ITEM)
Learning Support Teacher
Mt. Rock Elementary School

Education:

Eastern University, Pennsylvania (Bachelor's Degree)

Wilmington University, Delaware (Master's Degree))

Experience:

Woolwich, New Jersey – Kindergarten Teacher

Gloucester County, New Jersey – Special Education Related Services Supervisor (Internship)

Woolwich, New Jersey – Special Education Head Teacher

The administration recommended that the Board of School Directors appoint Ms. Bodrog to serve as a learning support teacher at Mount Rock Elementary School beginning with the 2010-2011 school year. Ms. Bodrog's compensation for this position should be established at Master's plus 15, Step 4, \$49,838.00, plus a \$400.00 special education stipend based on the current contract between the Big Spring Education Association and the Big Spring School District.

6. 2009-2010/2010-2011 Additional Bus Driver for Deitch Busing

(ACTION ITEM)

Mr. Ronald Long

The administration recommended that the Board of School Directors acknowledge the addition of Mr. Long as a bus driver for the 2009-2010/2010-2011 school year, pending all required paperwork.

(ACTION ITEM)

7. Ms. Kimberly Wickard was recommended to serve as a five-hour-per-day cafeteria worker at the high school beginning the 2010-2011 school year.

The administration recommended that the Board of School Directors appoint Ms. Wickard to serve as a five-hour-per-day cafeteria worker at the high school beginning the 2010-2011 school year.

(ACTION ITEM)

8. Mrs. Zina Jensen, high school Spanish teacher, submitted her letter of resignation as World Languages Department chairperson, effective June 30, 2010 school year.

A copy of Mrs. Jensen's letter was included with the agenda.

The administration recommended that the Board of School Directors accept Mrs. Jensen's resignation as department chairperson, effective June 30, 2010.

(ACTION ITEM)

9. Ms. Stefanie D'Amore submitted her letter of resignation as Quiz Bowl coach at Newville Elementary School, effective June 7, 2010.

A copy of Ms. D'Amore's letter was included with the agenda.

The administration recommended that the Board of School Directors accept Ms. D'Amore's resignation as Quiz Bowl coach at Newville Elementary School, effective June 7, 2010.

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XIII. NEW BUSINESS (Continued)

A. PERSONNEL CONCERNS (Continued)

(ACTION ITEM)

- 10. Ms. Lora Newman** submitted her letter of resignation as an instructional aide at the high school, effective the end of the 2009-2010 school year.

A copy of Ms. Newman's letter was included with the agenda.

The administration recommended that the Board of School Directors accept Ms. Newman's resignation as an instructional aide at the High School, effective the end of the 2009-2010 school year.

- 11. Approval of Child-Rearing Leave for Jolene Regetta** **(ACTION ITEM)**

Mrs. Jolene Regetta, fifth grade teacher at Plainfield Elementary School, requested leave of absence under the Family & Medical Leave Act from approximately Monday, August 30, 2010, through November 30, 2010. According to Section 3.08 of the contract between the Big Spring Education Association and the District, a professional employee may request up to one year of child-rearing leave upon the birth of a child. In addition to the duration of the leave period, her request meets all provisions for a child-rearing leave according to the current contract.

A copy of Mrs. Regetta's letter was included with the agenda.

The administration recommended that the Board of School Directors approve Mrs. Jolene Regetta's request for leave under the Family & Medical Leave Act and a child-rearing leave of absence from approximately August 30, 2010, through November 30, 2010, according to the terms of the current contract between the Big Spring Education Association and the Big Spring School District.

- 12. Transfer of Professional Personnel** **(ACTION ITEM)**

As per Board Policies 3850.0-3850.4, the administration will transfer the professional employees whose names are listed below for the 2010-2011 school year.

Employee	From	To
Amber Brennan	Oak Flat Fifth Grade	Oak Flat Second Grade
Stefanie D'Amore	Newville Second Grade	Oak Flat Fifth Grade
Denise Ginter	Middle School Reading Enhancement	Elementary Reading

The administration recommended that the Board of School Directors approve the professional employee transfers as presented.

VOTE ON XIII., NEW BUSINESS, A., PERSONNEL CONCERNS

Motion by Lopp, seconded by Norris to combine and approve XIII., NEW BUSINESS, A., PERSONNEL CONCERNS, Items A-1 through A-12, as outlined and recommended above. Roll call vote: Voting Yes: Norris, Piper, Roush, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

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XIII. NEW BUSINESS (Continued)

B. Credit Pay

(ACTION ITEM)

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amounts in accordance with the negotiated contract.

Kathleen Bravin	\$ 1,110.00
Amber Brennan	\$ 1,110.00
Barbara Dellinger	\$ 1,110.00
Nicole Donato	\$ 1,110.00
Tracey Feldbauer	\$ 2,220.00
Jamie Fortney	\$ 2,220.00
Megan Frantz	\$ 1,110.00
Julie Friscia	\$ 1,110.00
Stacey Gibb	\$ 975.25
Kassandra Gordon	\$ 2,220.00
Lindsay Graham	\$ 1,110.00
Angela Heishman	\$ 1,170.00
Lois Cox	\$ 1,110.00
Jennifer Heishman	\$ 1,110.00
Lori Harris	\$ 1,170.00
Jeannette Jorich	\$ 1,224.00
Kay Keim	\$ 1,110.00
Jennifer Kuhn	\$ 1,110.00
Noelle King	\$ 1,110.00
Nicholas Losiewski	\$ 1,110.00
Lori Munson	\$1,170.00
Sherisa Nailor	\$ 1,170.00
Ashley Oldham	\$ 1,110.00
Kevin Roberts	\$ 1,170.00
Valerie Sauter	\$ 1,110.00
Heather Schwartzmiller	\$ 1,110.00
Bethany Stanton	\$ 2,220.00
Sara Vanderheijden	\$ 981.00
Stephanie Webber	\$ 1,110.00
Deborah Whitmoyer	\$ 1,701.00
Aimee Yost	<u>\$ 1,170.00</u>
Total	\$39,651.25

The administration recommended that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association and the Big Spring School District.

Motion by Lopp, seconded by Swanson to approve the recommendation as outlined above.
Roll call vote: Voting Yes: Norris, Piper, Roush, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

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XIII. NEW BUSINESS (Continued)

C. Appointment of the School District Solicitor

(ACTION ITEM)

	<u>2009-2010</u>	<u>2010-2011</u>
Stock and Leader	\$155.00	\$155.00
Philip Spare, Esquire, Principal Counsel	(hourly rate for partners)	(hourly rate for partners)
	\$145.00	\$145.00
	(hourly rate for associates)	(hourly rate for associates)

The administration recommended that the Board of School Directors appoint Stock and Leader, and Philip Spare, Esquire, principal counsel, as the school district solicitor for the period from June 7, 2010, through June 7, 2011.

Motion by Lopp, seconded by Norris to approve the recommendation as outlined above. Roll call vote: Voting Yes: Norris, Piper, Roush, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

D. Facilities Utilization Request

(ACTION ITEM)

Mr. Mike Piper requested permission to utilize Oak Flat Elementary School softball field for Sunday, June 20, 2010 beginning at 1:00 p.m. Mr. Piper is also requesting permission for a rain date which will be Sunday, July 11, 2010. Because the utilization date falls on Sunday, Board action is necessary.

Information was included with the agenda.

The administration recommended that the Board of School Directors approve Mr. Piper's request to utilize Oak Flat Elementary School Softball Field on Sunday, June 20, 2010, beginning at 1:00 p.m. with a rain date of Sunday, July 11, 2010, beginning at 1:00 p.m.

Motion by Lopp, seconded by Swanson to approve the recommendation as outlined above. Roll call vote: Voting Yes: Norris, Piper, Roush, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

E. Elementary Reconfiguration

(ACTION ITEM)

During the Committee of the Whole held on May 17, 2010, Mr. Fry offered a presentation entitled "Elementary Reconfiguration in the Big Spring School District." The Board of School Directors later that evening approved an action item to direct the administration to develop plans for a transition from the current "Kindergarten through 5" elementary school configuration (for elementary schools) to the proposed "Kindergarten to Grade 3" and "Grade 4/Grade 5" program configuration (three elementary schools) and present the plan for consideration to the Board of School Directors for final approval. The Board plans to solicit public input on the proposal over the next few months to ensure the proposal meets the needs of families throughout the District.

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XIII. NEW BUSINESS (Continued)

E. Elementary Reconfiguration (Continued) **(ACTION ITEM)**

The administration recommended that the Board of School Directors direct the administration to develop an elementary school reconfiguration and present the plan for consideration of the Board of School Directors for final approval.

Motion by Barrick, seconded by Lopp to approve the recommendation as outlined above. Roll call vote: Voting Yes: Norris, Piper, Roush, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

F. Additional Classrooms in the Current Newville Elementary School **(ACTION ITEM)**

The Board of School Directors during their deliberations on the construction/renovation project at Newville Elementary considered a deduct alternate to the plan that included an additional two classrooms. In reviewing classroom needs at the elementary level for the future, the Board of School Directors on May 17, 2010, approved as an action item to direct the administration to negotiate for the construction of two additional classrooms in the current Newville Elementary School construction/renovation project.

The administration recommended that the Board of School Directors direct the administration to negotiate for the construction of two additional classrooms in the current Newville Elementary School construction/renovation project.

Motion by Barrick, seconded by Lopp to approve the recommendation as outlined above. Roll call vote: Voting Yes: Norris, Piper, Roush, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

G. Plainfield Elementary School Project **(ACTION ITEM)**

At the May 17, 2010 regularly scheduled meeting of the Big Spring Board of School Directors, the Board of School Directors discussed the planning process for the proposed new Plainfield Elementary School. The Board of School Directors later that evening approved an action item that directed the administration to bring an end to the planning process for the proposal of the new Plainfield Elementary School.

The administration recommended that the Board of School Directors end the planning process for the proposed new Plainfield Elementary School. The process will be considered closed when the final documents and plans have been completed to the point they can be "shelved" for use at a future date.

Motion by Barrick, seconded by Lopp to approve the recommendation as outlined above. Roll call vote: Voting Yes: Norris, Piper, Roush, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

H. Elimination of Classified Employee Positions **(ACTION ITEM)**

The administration has been reviewing all Classified Positions throughout the District and their role in supporting the overall educational process of our students. Based on this review the administration has identified several classified positions that can be eliminated.

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XIII. NEW BUSINESS (Continued)

H. Elimination of Classified Employee Positions (Continued) **(ACTION ITEM)**

The administration recommended that the Board of School Directors approve the elimination of the following classified positions:

- 7-Hour Roving Special Education
- 7-Hour High School Principal's Discretion
- 5-Hour Middle School Principal's Discretion (6th Grade)
- 5-Hour Middle School Principal's Discretion (7th Grade)
- 5-Hour Middle School Principal's Discretion (8th Grade)
- 5-Hour Oak Flat Principal's Discretion
- 5-Hour Mt. Rock Principal's Discretion
- Support to Maintenance Technician

Motion by Barrick, seconded by Lopp to approve the recommendation as outlined above.

In response to a question from Director Norris, Mr. Fry indicated that some of these positions have been eliminated, and it is the administration's goal to place these individuals in other vacated positions. Mr. Fry added that, in a sense, some of these positions are eliminated because of attrition while in other cases the employee is being transferred.

In response to a question from Director Norris, Mr. Fry indicated that classified employees have been "taken in descending order of seniority." Mr. Fry added that an employee's skill set is considered, such as physical management, signing, CPR, and first aid, to name a few.

Roll call vote on the motion by Barrick and second by Lopp to approve the recommendation as outlined above: Voting Yes: Norris, Piper, Roush, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

I. Classified Positions **(ACTION ITEM)**

The administration has been reviewing all Classified Positions throughout the District and their role in supporting the overall educational process of our students. Based on this review the administration has identified various positions that will continue with reduced hours.

The administration recommended that the Board School Directors approve the following classified positions continue with the reduction of hours as indicated:

- 7-Hour Primary Life Skills to 6 Hours
- 7-Hour Upper Intensive Learning Support to 6 Hours
- 7-Hour Lower Elementary Intensive Learning Support to 6 Hours
- 7-Hour High School Life Skills to 6 Hours
- Newville Secretary to the Principal to 6 Hours
- 7- Hour Elementary Library Aide/2-Hour Visually Impaired to 5 Hours
- 7-Hour High School Library Aide to 5 Hours
- Manpower contracted position to part time
- 5-Hour Logistics Specialists to 4 Hours

Motion by Barrick, seconded by Lopp to approve the recommendation as outlined above. Roll call vote: Voting Yes: Norris, Piper, Roush, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

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XIII. NEW BUSINESS (Continued)

J. Proposed 2010-2011 Police Service Agreement

(ACTION ITEM)

The contract for 2010-2011 police service agreement between the Big Spring School District and the Borough of Newville/Newville Police Department is presented for Board action. The difference in the 2010-2011 contract results is a \$2,001.00 increase or 4%.

<u>Year of Contract</u>	<u>Cost</u>
2008-2009	\$39,429.00
2010-2011	\$41,430.00

The administration recommended that the Board of School Directors approve the 2010-2011 contract for police services between the Big Spring School District and the Borough of Newville as presented at a cost not to exceed \$41,430.00.

Motion by Barrick, seconded by Lopp to approve the recommendation as outlined above.

Mr. Fry indicated that as the Newville Borough continues discussions on a regionalization process, if it includes West Pennsboro Township, this contract fee would be lessened because the District would become part of that jurisdiction.

Roll call vote on the motion by Barrick and second by Lopp to approve the recommendation as outlined above: Voting Yes: Norris, Piper, Roush, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

K. Athletic Boosters Fundraising Requests

(ACTION ITEM)

The Big Spring Athletic Boosters organization requested permission to conduct the fundraisers listed below during the 2010-2011 school term:

The sale of French fries by Bricker's French Fries at home football events.

The sale of Jersey Dogs, Walk Away tacos, Pizza, Baked Potatoes, Peanuts, Popcorn, Grilled Cheese Sandwiches, Pulled Pork, Chicken, Ham & Bean Soup, Chili, Apple Slices w/caramel, Assorted Snacks, Assorted Candy, Pickles, Churros, Warm Chocolate Milk, Warm Apple Cider, Bottled Water, Flavored Water, Iced Teas, Lemonade, coffee, and Cappuccino. May also consider any other fun foods not already sold by the Band Boosters for fall sports.

The sale of various Big Spring School District merchandise/clothing items.

The sale of 50/50 raffle tickets at home events.

The sale of raffle tickets at home winter events for a Big Spring woven blanket.

Food stands/concession stands at winter sporting events.

In addition to these fundraisers the Athletic Boosters and Band Boosters have cooperatively set prices and products for the 2010-2011 stadium activities.

The administration recommended that the Board of School Directors approve the Big Spring Athletic Boosters organization's request to conduct the fundraisers listed above during the 2010-2011 school term.

Motion by Lopp, seconded by Swanson to approve the recommendation as outlined above.

Roll call vote: Voting Yes: Norris, Piper, Roush, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

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XIII. NEW BUSINESS (Continued)

L. Student Eligible for Early Graduation

(ACTION ITEM)

Based on successful completion of semester one course work the student listed will be eligible for early graduation for the 2010-2011 school year,

Patrishia Stevenson

The administration recommended that the Board of School Directors approve January 14, 2011 graduation for the student listed based on her successful completion of all graduation requirements.

Motion by Barrick, seconded by Lopp to approve the recommendation as outlined above. Roll call vote: Voting Yes: Norris, Piper, Roush, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

M. Proposed Textbook Adoption

(ACTION ITEM)

Listed below is a textbook for the 2010-2011 school year for board approval.

<u>Course</u>	<u>Title</u>	<u>Publisher</u>	<u>Copyright</u>
Middle School Language Arts	Vocabulary Workshop	Sadlier-Oxford	2009

The administration recommended the Board of School Directors approve the proposed textbook as presented.

Motion by Lopp, seconded by Norris to approve the recommendation as outlined above. Roll call vote: Voting Yes: Norris, Piper, Roush, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

N. Newville Elementary Change Order 1

(ACTION ITEM)

McKissick Associates reviewed this change order from ECI Construction to install a rough coat of macadam on the apron areas of the new bus road entrance on West Street. The sidewalk along West Street and the apron at the entrance are to be installed by Newville Borough under a grant. However, Newville Borough has not yet started to design the work although they do have the grant award. Because of the unknown length of time that apron would be bare stone, McKissick and ECI recommend installing the base coat to maintain a safe and secure entrance over a prolonged period of time or if bad weather hits.

The administration recommended that the Board of School Directors approve change order 1 at a cost of \$3,837.60 to ECI Construction for the installation of the macadam apron.

Motion by Barrick, seconded by Lopp to approve the recommendation as outlined above. Roll call vote: Voting Yes: Norris, Piper, Roush, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

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XIII. NEW BUSINESS (Continued)

O. Classified Compensation Plan

(ACTION ITEM)

After discussions between the Classified Staff representatives and the Board Finance Committee, the recommendation is a one year agreement that incorporates some changes agreed to since the original 2007 agreement and an average 3.5% pay raise for 2010-11. The most significant changes are the restoration of an out of pocket maximum for prescriptions and switching to the same Rx formulary used by the Administrative and Professional agreements.

Motion by Lopp, seconded by Norris to approve the recommendation as outlined above. Roll call vote: Voting Yes: Norris, Piper, Roush, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

(ACTION ITEM)

P. Adoption of Mandate Waiver Application for Public Bidding of Maintenance and Repair Work

24 PS Section 7-751(a) establishes a \$10,000 threshold for public bidding of contracts for construction, reconstruction, repairs, maintenance or work of any nature upon any school building or property and the district believes it could operate in a more efficient and cost effective manner (refer to application) if the bidding threshold were raised from \$10,000 to \$25,000.

The administration recommended the Board of School Directors approve the included resolution requesting a mandate waiver of 24 PS Section 7-751(a) to raise the threshold from \$10,000 to \$25,000.

Motion by Barrick, seconded by Lopp to approve the recommendation as outlined above.

In response to a question from Director Roush, Mr. Fry indicated that the administration is making this recommendation in an effort to possibly save the District time and money associated with bidding a project that requires payment of the prevailing wage. If the waiver is granted, the District would use the quote and RFP process to control the cost of the project.

Mr. Fry added that the design for this project has already been prepared; the next step is to have the work completed.

In response to a question from Director Roush, Mr. Fry indicated that the District would know by June 30, 2010 whether or not the waiver has been granted.

Roll call vote on the motion by Barrick and second by Lopp to approve the recommendation as outlined above: Voting Yes: Norris, Piper, Roush, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

(ACTION ITEM)

Q. Adoption of Mandate Waiver Application for Public Bidding of Purchased Items and Equipment

24 PS Section 8-807.1(a) requires public bidding of contracts for furniture, equipment, school supplies and other appliances for the use of public schools and the district believes it could operate in a more efficient and cost effective manner (refer to application) if the bidding threshold were raised from \$10,000 to \$25,000.

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XIII. NEW BUSINESS (Continued)

(ACTION ITEM)

Q. Adoption of Mandate Waiver Application for Public Bidding of Purchased Items and Equipment (Continued)

The administration recommended the Board of School Directors approve the included resolution requesting a mandate waiver of 24 PS Section 8-807.1(a) to raise the threshold from \$10,000 to \$25,000.

Motion by Barrick, seconded by Lopp to approve the recommendation as outlined above. Roll call vote: Voting Yes: Norris, Piper, Roush, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

R. Planned Course Adoption

(INFORMATION ITEM)

Listed below are completed planned courses for board approval. The completed planned courses are available in the Curriculum Center for review by the Board of School Directors prior to the June 21, 2010, Board of School Directors meeting.

High School

Agribusiness – Dual Enrollment
Craft of Acting
Creative Writing
Introduction to Film
Newspaper
Reading I
Reading II
Shakespeare
TV Workshop
World of Theater

S. Elementary Configuration Community Input Process (Mr. Fry)

(INFORMATION ITEM)

Mr. Fry indicated that the administration continues to research and gather information from surrounding districts regarding elementary school configuration. Changes that would be necessary related to transportation are being reviewed as well.

Mr. Fry noted that a “Frequently Asked Questions” page would be added to the District’s Web site to provide additional reconfiguration information to parents. Mr. Fry indicated that it is important for the community to have an opportunity to express their views on this proposal.

The Board agreed to conduct a meeting on July 19, 2010, beginning at 6:30 p.m., immediately prior to the regular Board meeting, for the purpose of hearing the public’s comments and concerns on the reconfiguration proposal. The Committee of the Whole of the Board meeting would not be conducted on this evening.

Mr. Fry indicated that he would send a global connect message to parents regarding this meeting.

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XIII. NEW BUSINESS (Continued)

T. 2010-2011 Budget Update (Mr. Kerr)

(INFORMATION ITEM)

Mr. Kerr provided the members of the Board of School Directors with copies of a two-page document entitled "2010-11 Budget Adjustments, 7 June 2010" and "Big Spring School District Budget Review by Program." Please refer to the attached document.

Mr. Kerr reviewed the document and answered questions. The following items were noted:

1. Payment of contract salaries and benefits are on track for July and August.
2. For the same period last year, approximately 86 percent of the budget was spent by this time, while this year the expenditures for the same period total 82.9 percent.
3. Earned income tax collections are running "slightly behind" when compared with the prior year.
4. The District's investment income has decreased by several hundred thousand dollars this year.
5. Unused debt service will be used for future PSERS increases or the Capital Reserve Fund. This amount is diminished when the revenues are less than expected.
6. Based on the personnel actions this evening, the District will save approximately \$100,000.00 next year. An additional \$35,000.00 could be saved in the buildings and grounds budget by trimming the use of substitutes and cutting overtime hours. Approximately \$35,000.00 would be saved with the adjustment to the debt service related to the Newville/Plainfield projects. As reflected in the attachment, these changes allow the District to bring the real estate taxing millage increase down to 3.95 percent for 2010-2011. This reduces the tax increase from \$77.00 to \$61.00 for a property assessed at \$100,000.00.
7. The figures presented this evening will more than likely be the final budget recommendation. The Business Office will continue to make budget adjustments where possible; however, the State budget could affect Big Spring's final budget numbers provided for Board action at the June 21, 2010 Board meeting. This budget approval date should afford enough time for tax bills to be printed and mailed by July 1, 2010.

XIV. FUTURE BOARD AGENDA ITEMS

There were no future Board agenda items.

XV. COMMITTEE REPORTS

A. District Improvement Committee – Mrs. Lopp

No meeting was conducted, and no report was offered.

B. Athletic Committee – Mr. Swanson

No meeting was conducted, and no report was offered.

C. Vocational-Technical School – Mr. Wolf/Mr. Piper

No meeting was conducted, and no report was offered.

D. Buildings and Property Committee – Mr. Barrick

Please refer to this evening's Buildings and Property Committee meeting minutes.

E. Finance Committee – Mr. Blasco

No meeting was conducted, and no report was offered.

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XV. COMMITTEE REPORTS (Continued)

F. South Central Trust – Mr. Blasco

No meeting was conducted, and no report was offered.

G. Capital Area Intermediate Unit – Mr. Wolf

President Wolf reported that the CAIU Board approved a seven-month unpaid sabbatical from July 1, 2010, to January 11, 2011, for Ms. Amy Morton, CAIU Executive Director, to serve as Pennsylvania's Assistant Secretary of Education during the remainder of Governor Rendell's term in office. Mr. Wolf was the only negative vote on this action item. Mr. Wolf indicated he voted "no" because approximately one year ago, the CAIU Board was told that an assistant executive director position was necessary to cover the workload at the CAIU, and now the assistant executive director will be placed in a position to cover the entire workload during a difficult financial period and a difficult personnel period.

Other CAIU Board members thought it was a good idea for Ms. Morton to take the assistant secretary of education position and "straighten out PDE."

The CAIU Board approved a 30-day window for a one-time retirement severance payment to any classified or unclassified employees who meets specified criteria for retirement. The rationale of the Board is that a \$25,000.00 severance package was "cheaper than laying off people with lower salaries and having to pay COBRA and unemployment compensation, assuming none of those individuals would go to work after losing the job." The vote passed with one negative vote.

The CAIU superintendents will meet later this week.

H. Tax Collection Committee (TCC) – Mr. Wolf

The TCC decided not to begin the EIT collection with West Shore Tax Bureau until 2012. As a result of this decision, there is some thought that by that time, the TCC and West Shore Tax Bureau could morph into one unit so that there would be some savings in terms of insurance, legal counsel, etc. If that were the case, Big Spring would become a member of a new entity that would be created.

Mr. Wolf added that the CapTax entities would continue to argue whether they would get equity out of the CapTax system.

XVI. SUPERINTENDENT'S REPORT

A. Student Enrollment

Mr. Fry reported that 164 students are registered for 2010-2011 kindergarten to date. Student enrollment at the end of this school year was 2,902. Last year the end-of-school student enrollment was 3,024. These figures confirm the State's enrollment projections for Big Spring.

B. Retirements

Three professional staff retirements and one classified staff retirement were celebrated at a recent staff breakfast. The following are the number of years the retirees served: 31, 26, 25, and 35.

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XVI. SUPERINTENDENT'S REPORT (Continued)

C. Softball

The softball team was one run away from their first trip to state competition since 1988 for team sports. Mr. Fry commended the softball team for their achievements this season.

D. Agricultural Advisory Board

Mr. Fry indicated that Mr. Blasco is a Board representative to the Agricultural Advisory Board. In response to Mr. Fry's request for an additional Board member representative, Vice President Swanson volunteered to serve. The Agricultural Advisory Board meets twice a year.

E. Commencement

Superintendent Fry reported that the commencement ceremony went well. Mr. Fry indicated that he believes students are developing a sense of pride in earning a Big Spring High School diploma.

XVII. BUSINESS FROM THE FLOOR

Graduation

Director Piper noted that he was proud to be in attendance at the graduation ceremony.

Director Barrick added that he appreciated the well-placed thunder interludes during the ceremony.

Vice President Swanson indicated that he could not have imagined the "amazing" graduation ceremony being any better.

President Wolf commended the students for their outstanding behavior, and he added that he has witnessed firsthand that graduation ceremonies at other schools do not go as smoothly as the Big Spring High School's graduation ceremonies. Mr. Wolf noted that Big Spring's graduation ceremony had an element of class to it, and he expressed a sense of pride in both the staff and students.

XVIII. PUBLIC COMMENT REGARDING FUTURE BOARD AGENDA ITEMS

There was no public comment regarding future Board agenda items.

XIX. ADJOURNMENT

Motion by Norris, seconded by Lopp to adjourn. Roll call vote: Voting Yes: Norris, Piper, Roush, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

The meeting was adjourned at 8:49 P.M.

Robert Lee Barrick, Secretary

NEXT SCHEDULED BOARD MEETING: Monday, June 21, 2010